



ARCHIVAL POLICY

BACKGROUND

The Board of Directors (the "Board") of Spectrum Talent Management Ltd. (STML) (the "Company") has adopted the following Archival Policy with regard to all the events or information which were disclosed to the Stock Exchanges in terms of the Company's Code for Fair Disclosures of any material event and information.

ARCHIVING OF DOCUMENTS HOSTED ON THE COMPANY'S WEBSITE

The events or information of the Company disclosed to the stock exchanges (the "**Disclosed Information**") under Regulation 30 of SEBI (LODR) Regulations, 2015, where the securities of the Company are listed, shall be disclosed on the website of the Company i.e. www.stmpl.co.in (the "**Website**") and shall be hosted on the Website for a minimum period of five (5) years from the date of each such disclosure ("**Mandatory Hosting Period**").

Beyond the Mandatory Hosting Period, the Disclosed Information shall be archived for such other additional period as may be required considering the requirement of various statutes, law, regulations etc. and other legal and administrative aspects (the "**Archival Period**").

No Disclosed Information shall be deleted or destroyed or purged from the Website or from the archival without the prior approval of Managing Director and/or Whole Time Director of the Company, appointed under the Companies Act, 2013.

INTERPRETATION

In case of any conflict between the provisions of this Policy and of Statutory Provisions, the Statutory Provisions shall prevail over this Policy. Any subsequent amendment/modification in the Statutory Provisions shall automatically apply to this Policy.

In case of any clarification required with respect to this Policy, kindly contact the Company Secretary of the Company.

LOCATION OF ARCHIVAL

The archived documents/information etc. shall be preserved as may be decided by management team headed by Managing Director of the Company.

REVIEW

The Board or Committee so authorized for the purpose shall have the powers to review or amend any of the provisions of this Policy, substitute any of the provisions with a new provision or replace this Policy entirely with a new Policy.
